



Review tuition and fee deadlines on the [UAF Academic Calendar](#)

before 5pm.

. Payments in-person must be made

Pay your tuition in full or [enroll in a payment plan](#) by September 6th to prevent being dropped from your courses for non-payment.

—Complete [FERPA Release authorization form](#) to allow designated individuals access to your educational and financial records if requested (optional)

Verify access to UA-generated email address

Email ends in

All official correspondence from UAF will go to email accounts

If you are having trouble with your email, contact Nanook Technology Services at (907) — for assistance

Pay tuition in-person using either cash or check pay on UAOnline with debit/credit/webcheck

Log into [UAOnline](#) to enroll in a payment plan if needed

Setup [Direct Deposit](#) in UAOnline for refunds. Review [Refund Processing](#) for more information on refunds

Review [OnDemand Bills / Payment Statement](#) in UAOnline for detailed bill statements, payment plans, deadlines, and other various information regarding your account

Assign Authorized Users to your account for billing inquiries and payments through UAOnline (optional)

Ensure authorized users understand their access rights

Fill out [PolarExpress Card Request](#) form

Review [UAF ID Cards](#) webpage for more information regarding card use, adding Bear Bucks for on-campus purchases, and Munch Money for meal plans

Pickup UAF ID card from Bursar's Office

Purchase decal online through the [Parking Portal](#) or at the Bursar's Office in-person

Review the [Parking Services](#) webpage for more information regarding decals, fees, and parking on campus

Regularly check your account statements for any updates or discrepancies.

Address any outstanding balances promptly.

Periodically review and update authorized users as needed.

Renew parking decals each semester or academic year as required.