

✓ Posted

Revised 79-UCCH.

Received 1/6/2012

FORMAT 2

Submit originals and one copy and electronic copy to Governance/Faculty Senate Office

If the course can be repeated with variable credit, what is the maximum number of credit hours that may be earned for this course?

N/A CREDITS

6. **CURRENT CATALOG DESCRIPTION AS IT APPEARS IN THE CATALOG: including dept., number, title and credits**

ECE F341 Personnel Management of Early Childhood Programs
3 Credits
Offered Spring Odd-numbered Years
Management of personnel of child care programs, including recruitment, hiring, in-service training, staff meetings and communication, supervision, evaluation, motivation, burnout prevention and termination of employees. Focus on maintaining quality programs for young children. Prerequisites: ECE F245 or permission of instructor. (1.5+3)

7. **COMPLETE CATALOG DESCRIPTION AS IT WILL APPEAR WITH THESE CHANGES: (underline new**

~~wording strike through old wording and use complete catalog format including dept..~~

SYLLABUS. For stacked courses the syllabus must clearly indicate differences in required work and evaluation for students at different levels.

ECE F341 W Personnel Management of Early Childhood Programs

JUSTIFICATION FOR ACTION REQUESTED

The purpose of the department and campus-wide curriculum committees is to scrutinize

course change and new course applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you ask for a change in # of credits, explain why; are you increasing the amount of material covered in the

If course is changing to stacked (400/600), explain higher level of effort and performance required on part of students earning graduate credit. Use as much space as needed to fully justify the proposed change and explain what has been done to

FORMAT 2 ECE 341

The CDFS program has been looking carefully at the courses provided and is currently involved in a major program change that will promote better opportunity for student success. The change will provide opportunity for students to successfully learn and apply the material in alternate ways.

APPROVALS:

| | | |
|---|-------------------------|---------|
| <i>Veronica Holcomb</i> | Date | 9/14/11 |
| Signature, Chair, Program/Department of: | Child Dev & Fam Studies | |
| | Date | |
| Signature, Chair, College/School Curriculum Council for: | | |
| | Date | |
| Signature, Dean, College/School of: | | |
| | Date | |
| Signature of Provost (if applicable) | Date | |

Child Development and Family Studies (CDFS)

14-Core
and
79-UCCh.
Rec'd: 1-6-2012

Course Syllabus

Course Title: Personnel Management of Early Childhood Programs
Course No: ECE 341W
Credits: 3 (3 + 0 + 0)
Prerequisites: Engl 111X, Engl 211X or 213X
Instructor: Veronica Plumb
604 Barnette Street Suite 220

Phone: 455-2038
E-mail: vimplumb@alaska.edu
Office or Contact hours: Instructor will post office hours for students at first class.

Distance: Distance Delivered possible in conjunction with local Fairbanks site

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required for the final research paper. Written homework responses should be a minimum of 1 page in length.

- **Video Assignment:** As an alternative assignment. Students will watch a series of videos posted within the content area of Bb. A written response of the videos will be turned in through the same site. Responses will be in relation to best practices in regards to video observation. What did you see that matched our course content? Did you see anything that challenged your perspectives? What about

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This schedule is fluid and may be updated during the semester. The instructor will inform students of changes in a timely manner. Any changes will be updated on the class Bb site. Students are responsible for keeping track of schedule changes once announced.

| Date | Topic and Assignment |
|---------|---|
| Week 1) | In class today Review course expectations; introductions |

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form.

The composition should be several paragraphs in length (at least 7), and be properly structured, with correct grammar and spelling.

Compositions will be submitted electronically to the instructor. Instructor will provide feedback to each student privately and individually.

Students will also post their composition to the prepared forum in the discussion area of our class Blackboard site as a means of promoting

discussion within the group. Homework 1 is due by the end of the day

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CLRD 100 - COMMUNITY DEVELOPMENT (CRDC)

| | |
|---------|--|
| | discussion within the group. Homework 3 is due by the end of the day Sunday. |
| Week 5) | In class today: • Change planning activities and working with |

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- Lecture Topic: Continuing the *Code of Ethical Conduct* in early childhood.

Preparation for next class:

Reading Assignment: Chapters 9, 10 and 11 in *Supervision in Early*

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Your response should be properly structured, with correct grammar and

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Week 13)

In class today:

- Group discussion

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Department of Child Development and Family Studies (CDFS) | 2500 C Street, Fairbanks, Alaska 99775