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**A G E N D A**

UAF FACULTY SENATE MEETING #177

Monday, October 3, 2011

1:00 p.m. – 3:00 p.m.

Wood Center Carol Brown Ballroom

- |      |     |   |         |
|------|-----|---|---------|
| 1:00 | I   | Call to Order – Catherine Cahill  | 5 Min.  |
|      | A.  | Roll Call   |         |
|      | B.  | Approval of Minutes to Meeting #176   |         |
|      | C.  | Adoption of Agenda  |         |
| 1:05 | II  | Status of Chancellor's Office Actions   | 2 Min.  |
|      | A.  | Motions Approved:   |         |
|      |     | 1. Motion to Approve a New Minor in Marine Science  |         |
|      |     | 2. Motion to Reaffirm Unit Criteria for CEM   |         |
|      | B.  | Motions Pending: None   |         |
| 1:07 | III | A. President's Remarks – Cathy Cahill   | 5 Min.  |
|      | B.  | President-Elect's Remarks – Jennifer Reynolds   | 5 Min.  |
| 1:17 | IV  | A. Chancellor's Remarks – Brian Rogers  | 5 Min.  |
|      | B.  | Provost's Remarks – Susan Henrichs  | 5 Min.  |
|      | C.  | Vice Provost's Remarks – Dana Thomas  | 5 Min.  |
| 1:32 | V   | Guest Speaker   |         |
|      | A.  | Pat Gamble, UA President  | 25 Min. |
|      |     | Topic: UA's Strategic Direction   |         |
| 1:57 |     | Faculty Senate photograph by Todd Paris on Wood Center Lower Level, followed by short break.          |         |
| 2:10 | VI  | Public Comments/Questions   | 5 Min.  |
| 2:15 | VII | Discussion Items  | 30 Min. |
|      | A.  | "I" (Incomplete) Grading Policy – Cathy Cahill<br>(Attachment 177/1)                                  |         |
|      | B.  | Proposed changes to Commencement activities and schedule<br>(Attachment 177/2)                        |         |
|      | C.  | AAUP Governance Conference – Mike Davis   |         |
|      | D.  | Draft motion to review new courses offered by distance delivery<br>Rainer Newberry (Attachment 177/3) |         |

- 2:45 VIII Governance Reports 5 Min.
- A. Staff Council – Pips Veazey
  - B. ASUAF – Mari Freitag, Robert Kinnard
  - C. UNAC – Jordan Titus  
UAFT – Jane Weber
- 2:50 IX Members' Comments/Questions/Announcements 10 Min.
- A. Open Accreditation Forum on Tues., Oct. 4 (3-4 PM, WC Room E-F)
  - B. Chancellor's Diversity Action Committee (CDAC) – vacant seat for Faculty Senate Representative
  - C. Chair Comments / Committee Reports (as attached)



ATTACHMENT 177/2

UAF Faculty Senate #177, October 3, 2011

**From:** "John C. \"Jake\" Poole" <<mailto:jake.poole@alaska.edu>jake.poole@alaska.edu>

**Date:** September 16, 2011 3:28:27 PM AKDT

**To:** Catherine Cahill <<mailto:cfcahill@alaska.edu>cfcahill@alaska.edu>

**Subject: Masters Hooding and Commencement 2013**

Cathy,

We discussed both of these topics earlier this summer. Here is the latest info.

*Masters Hooding Ceremony 2012*

Grad school with support from Advancement is planning the event for the Thursday evening before commencement (May 11); this will be the first event of commencement weekend. The Ceremony will take place in the Davis Concert Hall with a reception in the Great Hall; we are currently working on a time line.

Students will sit by college/school and their faculty advisor/committee chair will come forward with the student and be hooded by the faculty member and the Dean. The Chancellor, Provosts and VC's will be on stage with the Deans.

**Commencement 2013**

The cabinet has been presented with the proposal to change the Commencement Ceremony starting in 2013 to a

ATTACHMENT 177/3  
UAF Faculty Senate #177, October 3, 2011  
Submitted by the Curricular Affairs Committee

**DRAFT MOTION:**

The UAF Faculty Senate moves to require that all new courses offered wholly or in part by distance delivery, and all existing courses adapted or converted to distance delivery, must be approved by the appropriate subcommittee of the Faculty Senate. Furthermore, if the mode of distance delivery changes, then the course must be re-reviewed by the appropriate committee.

Modes of distance delivery are those defined by the UA Office of Academic Affairs & Research: Independent Learning/Correspondence; Audio Conferencing; Video Conferencing; Web Meeting; Live Television/UATV; and Online/Web Delivered.

Effective: Spring 2012

Rationale: The Faculty Senate has primary authority to initiate, develop, review and approve academic criteria, regulation and policy (Faculty Senate Constitution, Article 1, Section 1). This includes curriculum review.

Distance delivery methods are fundamentally different methods of communication than face-to-face instruction. Effective instruction by distance delivery requires adapting or designing content for new formats and modes of communication. It cannot be assumed that a course approved for face-to-face delivery automatically passes review for a different mode of delivery. The structure and content of courses intended wholly or in part for distance delivery must be separately reviewed.

This motion applies to all distance delivery courses within UAF, whether listed by an academic department, a rural campus, or the Center for Distance Education (CDE).

ATTACHMENT 177/4  
UAF Faculty Senate #177, October 3, 2011  
Submitted by the Curricular Affairs Committee

**Meeting Minutes CAC meeting  
9/14 /2011, 3:30-4:30 pm at the Kayak Room**

Voting members present:

Jungho Baek, Carrie Baker, Retchenda George-Bettisworth, Brian Himelbloom (audio), Diane McEachern (audio), Debra Moses, Todd Radenbaugh (audio), David Valentine.

Absent: Anthony Arendt, Rainer Newberry

Non-voting members present:

Dana Thomas, Doug Goering (ex officio member from Provost's Council), Lillian Anderson-Misel, Libby Eddie, Donald Crocker.

Present to take notes: Jayne Harvie

**1. Chairperson and minutes taker elections (or whatever) for the year**

Those present were in favor of Rainer chairing the committee. Rainer wasn't able to be present because of a dentist. A formal vote was not taken.

**2. Request to approve R Newberry as chair of Curriculum Review Committee 2011-2012**

[Item wasn't addressed by the committee.]

**3. Review of Old Business**

**A. General Education Revitalization Committee (GERC): issues (chairperson, etc) —  
comments by David Valentine and Carrie Baker**

Names have been put forward for some of the known vacancies:

Jerry McBeath for Social Sciences seat that was held by Chanda Meek; and Derek Burleson for English seat that was held by Chris Coffman. Carrie Baker will contact Johnny Payne, new dean for CLA, to confirm these new members.

Kate Quick had held the seat for CTC / Developmental Ed. Debra Moses is willing to fill this seat with concurrence of Susan Whitener, the new CTC dean. She has experience advising AA students and it's part of her current duties. David Valentine will contact Susan Whitener for confirmation of filling CRCD vacant seat(s).

Dana Thomas mentioned Leah Berman (Math) who is interested in volunteering for the committee. He asked about Mahla Strohmaier's involvement with the committee last year, and David mentioned that her schedule had made attendance difficult.

David [or Dana?] noted that Jennifer Reynolds would like a senate member to continue chairing the committee, and the name of Karen Jensen (Library faculty) has been suggested. Carrie B. is going to follow up with Jennifer and see if that contact has been made.

Carrie noted she'll be out on maternity leave during spring semester. She would like her seat to be filled by another Arts person, if possible.

Dana T. noted that he is willing to send one or two members to the annual AACU General Education meeting taking place in late January or early February.

Dana asked about what sense of a timeline David and Carrie had for accomplishing the tasks ahead. Carrie and David expressed guarded optimism about what could be accomplished this academic year.

Dana shared some good suggestions about how to approach assessment: 1.) NSSE results cover the areas of teamwork and globalization; 2.) Writing and Oral components could be built into the Ethics piece or capstone courses or [English] 211 / 213; 3.) ETS proficiency profile tool could be used. Another approach would be to put writing projects in every capstone course within a degree program. LEAP also speaks to assessment. It was noted that 211 or 213 could be used as the capstone for the AA degree. Baccalaureate capstones would be more specific to majors, of course.

Dana mentioned sending a web link related to program by program techniques in use (such as portfolios) to integrate core requirements into university education.

Everyone agreed that a simpler, holistic approach is needed. Carrie noted that a new standing committee is needed just to assess the new general education core, and that Core Review Committee has enough to do with regular semester-to-semester business with petitions and curriculum.

**B. 'Stacked' courses -- Postponed discussion for next meeting.**

**C. Courses taught at high schools for high school students with UAF 100-level designators**

Dana suggested bringing in guests for discussing this topic (Tech Prep, instructors like Victor Zinger or Shannon Atkinson). Doug Goering mentioned that there is now an Engineering Curriculum Academy in one of the high schools. He's partial to the AP model which doesn't fit with the academy approach. The idea with the academy is that students would take several 0xx-level courses which would add up to receiving some college credit (such as being able to skip the intro-level engineering courses). That high school students could earn 3 college credits is a big selling point for the academy with parents because they didn't have to pay for the credits.

Ideas mentioned in the discussion included: bring h.s. students to the campus for courses; if taught at the high school, the same UAF college midterms and finals must be used. Cons noted: having no authority over a high school faculty teaching a college course; how would such a course be assessed; students miss out on the 'college pace' of the course when a semester course is taught in the high school over nine months. Some areas are pretty fuzzy, for example what course would constitute 'entry-level' math? Lillian recommended using CLEP in the process.

**4. New business: discussion of Dean's Council suggestions for GERC**

(Points of the recommendations touched upon in the discussion at 3.A. above.)

ATTACHMENT 177/5

UAF Faculty Senate #177, October 3, 2011

Submitted by the Unit Criteria Committee

## **Unit Criteria Meeting Minutes**

**4pm 30 August 2011**

Attending: Winfree, Golux, Bandopadhyay, Jensen, Jones, Alexeev, Barboza

Visiting from CEM: Chen, Misra

### 1. Discussion of CEM Criteria

Page 4. 11 lines from bottom of page. Insert "FOR EXAMPLE" after parentheses

Page 4. Remove "i. ENGAGE IN ADVISING AND MENTORING STUDENTS" as it is redundant to the general description of teaching criteria in B.

Page 5. The following statement in the specific teaching criteria for Professor is not clear and should be revised. "THERE SHOULD BE A RECORD OF SUCCESSFUL COMPLETION OF ADDITIONAL GRADUATE WORK BY HIS OR HER STUDENTS AFTER PREVIOUS PROMOTION." The committee recommended that CEM consider approved criteria from SFOS or other units in revising this statement. For example, SFOS criteria for teaching includes the following statement "Quality graduate advising is indicated by the success of students in completing degrees under the faculty member's supervision, and in their subsequent employment in professional or scientific capacities."

The committee requested a revised document with highlighted changes.

The committee is willing to proceed by e-mail vote on this document.

### 2. Election of chair.

Nominations of Barboza and Bandopadhyay.

Accepted by Barboza.

### 3. Schedule of next meetings.

Preferred Mondays 3-4pm approximately 2 weeks before the senate meeting.

Next Meeting: September 19 from 3-4pm.

Target dates and times for subsequent meetings

24 October 3-4pm

14 November 3-4pm

Committee: please advise Jayne if there is a problem with these times and dates.

Submitted criteria to review for next meeting: Music.



ATTACHMENT 177/6

UAF Faculty Senate #177, October 3, 2011

Submitted by the Graduate Academic & Advisory Committee

**GAAC: Graduate Academic & Advisory Committee of the UAF Faculty Senate  
2011-08-31 Meeting Minutes**

Present:

Voting: Orion Lawlor, Vincent Cee, Elisabeth Nadin, Chung-Sang Ng, Sue Renes

Ex officio: Timothy Bartholomaeus, Anita Hughes, Laura Bender, Larry Duffy

Visitors: Roy Roehl, Jane Monahan, Anupma Prakash

Excused: Donie Bret-Harte, Lara Horstmann-Dehn

Absent: Xiong Zhang

Orion Lawlor was elected committee chair. The chair pledges that henceforth, no GAAC meeting will last more than one hour.

Regarding the M. Ed. in Instructional Technology Innovation (GAAC 100-108), a GAAC subcommittee consisting of Vincent, Tim, Orion, and Sue agreed to review these courses for approval. This overlaps with the spring subcommittee of Orion, Sue, and Anupma.

· ED 650, with the latest updated August 24 syllabus, was approved.

Regarding 115GNC/CHEM 671, Receptor Pharmacology, the issues identified in GAAC's April 25 meeting appear to still be outstanding. Donie will follow up with the instructor.

Regarding 117GNC/ME 643, Nanofluids, the syllabus was already updated May 15 and the course has already been approved.

Regarding GAAC 61-92, the dozens of one credit courses and new certificate in construction management that Bob Perkins is putting together, a subcommittee consisting of Elisabeth, Chung-Sang, and Xiong will review these. There was some discussion of whether these should be 500 level courses, but BOR regulation R10.04.090.F.(3) states: "500-599: Courses with these numbers are designed to provide continuing education for professionals at a post-baccalaureate level. These courses are not applicable to university degree or certificate program requirements, are not interchangeable with credit courses, even by petition, and may not be delivered simultaneously (stacked) with credit courses of similar content."

Regarding UAF's rather strict definition of "program completion" for international students, currently as soon as 10 days after the thesis defense. After a GAAC resolution approved by the full faculty senate in April, a new policy has been formulated and is awaiting review at the provost's office. Under the proposed policy, "The official program completion date for these students [enrolled only in thesis or research credits] is two months from the defense date or the approval date on the Report of Thesis/Dissertation Defense form or the Report of Project Defense form when signed by the academic department chair, whichever is earlier. This provides time for students to make recommended corrections and/or revisions to the document following the defense and prior to the 60-day grace period commencing after the program completion date. Exceptions will be considered in which a defense has been held prematurely due to circumstances beyond students' control." GAAC welcomes this more reasonable policy.