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**A G E N D A**

UAF FACULTY SENATE MEETING #169

Monday, October 11, 2010

1:00 p.m. – 3:00 p.m.

Wood Center Carol Brown Ballroom

- |      |      |  |         |
|------|------|--|---------|
| 1:00 | I    | Call to Order – Jonathan Dehn  | 4 Min.  |
|      |      | A. Roll Call   |         |
|      |      | B. Approval of Minutes to Meeting #168   |         |
|      |      | C. Adoption of Agenda  |         |
| 1:04 | II   | Status of Chancellor's Office Actions  | 1 Min.  |
|      |      | A. Motions Approved:   |         |
|      |      | 1. Motion to Eliminate the B.S. in Statistics  |         |
|      |      | B. Motions Pending: None   |         |
| 1:05 | III  | Public Comments/Questions  | 5 Min.  |
| 1:10 | IV   | A. President's Comments – Jonathan Dehn  | 10 Min. |
|      |      | B. President-Elect's Report – Cathy Cahill   | 5 Min.  |
| 1:25 | V    | A. Remarks by Chancellor Brian Rogers  | 10 Min. |
|      |      | B. Provost Susan Henrichs  | 5 Min.  |
| 1:40 | VI   | Governance Reports   | 5 Min.  |
|      |      | A. Staff Council – Maria Russell   |         |
|      |      | B. ASUAF – Nicole Carvajal   |         |
|      |      | C. UNAC – Jordan Titus   |         |
|      |      | UAFT – Jane Weber  |         |
| 1:45 | VII  | Guest Speaker  | 15 Min. |
|      |      | A. Pat Pitney, Vice Chancellor for Administrative Services                             |         |
|      |      | Topic: Tuition Waivers / Awards  |         |
| 2:00 |      | PHOTO SHOOT at Multi-level Lounge of Wood Center                                       |         |
|      |      | Please assemble at lounge so Todd Paris can take the yearly picture of Faculty Senate. |         |
|      |      | (Short break follows photo shoot.)   |         |
| 2:10 | VIII | Announcements  | 10 Min. |
|      |      | A. Triennial Campus-wide Surveys by the Rasmuson                                       |         |
|      |      | Library – Karen Jensen   |         |
|      |      | B. Eric Mazur Presentations on Peer Instruction – Josef Glowka                         |         |
|      |      | C. Accreditation Steering Committee Vacant Seats – Jon Dehn                            |         |



ATTACHMENT 169/1

- b. Program continuation with an action plan prepared by the program and Dean to meet improvements needed by next review cycle. Annual progress reports will be required in some cases. Actions may also include further review by an ad hoc committee.
- c. Recommend to discontinue program. Program deletion will require Faculty Senate action. However, when appropriate admissions may be suspended pending action.

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### **Program Review Template**

The program will provide the following information (submit electronically to LaNora Tolman <latolman@alaska.edu> by December 1 – your Dean may ask for this information earlier to review it):

- 1. A current outcomes assessment plan and summary for each academic program (see attached appendix for more detail)
- 2. Concise narratives responding to the following (no more than 2 pages):
  - a. The prospective market for program graduates expressed need by clientele in the service area and documented needs of the state (note if program is included in state high demand job area list) and/or nation. The following sites provide state and national employment related information:
    - i. UA System list of high demand job programs  
<http://www.alaska.edu/swbir/performance/metrics/MetricDetail/HDJTable1.pdf>
    - ii. State of Alaska Department of Labor  
<http://www.labor.state.ak.us/research/iodata/occproj.htm>
    - iii. U.S. Department of Labor Bureau of Labor Statistics  
<http://www.bls.gov/oco/>

Programs may use other appropriate data, e.g., placement information they collect or information from professional societies but should avoid anecdotal information. Continuing education such as baccalaureate enrollment for AA or AAS programs or graduate or professional school placement for baccalaureate programs can be included if appropriate. It is recognized that market data may not be available or appropriate for all programs.

- b. A description of unique and significant service achievements by unit faculty during the past three academic years. These service achievements should be ones where local or regional expertise was needed or were exceptional because of the achievement made. Please do not include common service functions such as refereeing journals, service on UAF committees or science fair judging. The following examples illustrate what is wanted:
  - i. Civil Engineering faculty worked with the local school district to implement a pre-engineering curriculum track.
  - ii. A Fisheries faculty member served on the North Pacific Fisheries Management Council
  - iii. An Anthropology faculty member serves as editor of a major journal in the field
  - iv. Music faculty participate in the Fairbanks Symphony, a collaboration between UAF and the local community
- c. A narrative addressing whether similar programs exist elsewhere in the UA system and briefly describe differences and/or justify program duplication. If the

program is special or unique in the national context, the program should describe why.

- d. A narrative explaining any unusual features observed in the demand and productivity summaries listed below.
- e. Programs with faculty in the fine and performing arts units should supply s wi



**DRAFT MOTION:**

The UAF Faculty Senate moves to amend the Constitution of the Faculty Senate, Article IX, section 1, to state that the most current version of Robert's Rules of Order shall be the parliamentary "guidelines" for the Faculty Senate rather than the "authority".

Effective: Immediately

Rationale: Robert's Rules of Order in regard to a governing body serve the function to facilitate the mission of that body such that they:

- Are subordinate to the Constitution and Bylaws of a governing body
- Support majority rule while preserving the rights of the minority
- Are to facilitate collegial debate regarding matters of policy

In fact, past practice of the UAF Faculty Senate has demonstrated the use of Robert's Rules of Order in this manner. The "authority" of the UAF Faculty Senate is derived from its voting majority and its mandate in the University of Alaska Board of Regents and UAF Policy.

**CAPS** = Addition

**[[ ]]** = Deletion

ARTICLE IX - Parliamentary Authority

Sect. 1 The parliamentary **[[authority]]** **GUIDELINES** shall be the most recent version of Robert's Rules of Order.

**Curricular Affairs Committee  
9-7-2010 Approved Meeting Minutes**

Present: Mike Earnest, Anita Hughes, Ginny Kinne, Christa Bartlett, Dave Valentine, Rainer Newberry, Carrie Baker, Jungho Baek, Linda Hapsmith, Libby, Carol Lewis

**Motion to eliminate the BS Statistics:**

Rainer introduced the motion to the group. The minor program would still exist. Students can still major in Math with an emphasis in statistics. It's an option in the Math degrees.

Dave V. asked the question about whether there were any major arguments against it? Rainer noted there were no substantive objections.

Rainer would like CAC members to be able to speak in favor of the motion at a senate meeting. The question was asked if any students are enrolled in the program right now. Libby checked and found 1 student enrolled this Fall. Students would be accepted still, under the current Catalog.

Rainer asked if there any objections to the motion. Dave V. asked about transfer students – they would be subject to the current catalog, so would be accepted this year.

It was agreed this motion could go forward to the Senate.

**Motion re  $\pm$  grading clarification:**

Rainer summarized the attached letter and draft motion.

John Fox's letter addresses the catalog and how it should be interpreted. Dave is comfortable with a C and understands that it's different than a C-. Usage of  $\pm$  is optional for faculty in their courses. Question raised about courses taught in sections – one is taught with and the other without  $\pm$ . Rainer acknowledged the continual risk of that and other uncontrolled ambiguities – different instructors, etc. The  $\pm$  policy really impacts students who habitually keep a “life on the edge” approach to classes, because their low C's may turn into C- grades. ‘Typical’ students are as likely to receive a B+ in one class as an A- in another, and the differences basically even out..

We should be very explicit, esp. in the Catalog – use numbers. Reaffirm the 2.0 requirement for good standing. One place on page 43 of the Catalog needs clarification (Faculty-initiated drop or withdrawal section).

Dave V. asked if this really needs to be a motion. Rainer pointed out this makes faculty more aware of the issues by bringing it to the Senate. Motion language: senate affirms that a C means 2.0. The motion wouldn't read each page of the Catalog – but the committee should look at that detail and review it. Ideally, the committee should be able to say they looked at every catalog entry. Be picky here and now at the committee level, and then educate the faculty through the Senate.

Question asked if standards are being raised by this. John Fox feels it's unfair to some students who now get a GPA less than 2.0. But, the majority support setting C=2.0. They are raising the standard only in the sense of raising standards for those on the edge.

All faculty know a C grade counts for a major course, and can grade accordingly.

Page 35 of Catalog – transfer students can bring in a C-, and it's counting as a C in Banner (a 2.0). Traditionally has been done this way (before Banner). Issue of practice brought into question – Mike E. said this can be addressed now in Banner and brought more in line with the widely stated policy so that two standards aren't continued any longer.

Linda H. noted the issue of a passing grade = D-, but a "D" is not specified in numbers. Internal transfer issues. The table on page 47 needs to be clarified – about D- (vs. D) being a passing grade.

Dave proposed a blanket motion to clarify policy. Keep the language simple. Have an addendum with current examples. Don't vote on each one of those. Mike E., LJ Evans, and Linda H. will look at the catalog and send out e-copies at least three days before next meeting for discussion

#### **Future meetings:**

Every other Tuesday is good and the next meeting will be Sept. 21<sup>st</sup> at 2:00 PM. All members were OK with online voting and voting early if they couldn't make a meeting.

Carrie raised the topic of the ad hoc committee for the Baccalaureate Core. Rainer will include this in the next meeting and we will definitely discuss those issues.

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#### **Curricular Affairs Committee 9-21-2010 Approved Meeting Minutes**

Present: Anita Hughes, Ginny Kinne, Christa Bartlett, Dave Valentine, Rainer Newberry, Carrie Baker, Jungho Baek, Linda Hapsmith, Libby, Carol Lewis, Dana Thomas, Donald Crocker, Rajive Ganguli, Alex Oliveira

- Minutes from 9/7 meeting were approved as amended.

- Continuation of the + grading policy discussion

a fabulous idea....as long as someone else was on (or at least in charge). Rainer closed his eyes and asked for volunteers. He was told that no one raised their hands....This lead to

Dave V. AGREED to convene and chair the subcommittee. Rainer twisted several arms and also agreed to serve. Dave (?) noted the need for a student on the committee. Christa (?) agreed to solicit a student for it. Linda agreed to ask the Provost (?) concerning accreditation issues that might arise from accepting grades from outside UA with < C-. The subcommittee is: David

ATTACHMENT 169/4  
UAF Faculty Senate #169, October 11, 2010

**Faculty Affairs Committee**  
**September 9, 2010 Meeting Minutes**

Members present: Andy Anger, Mike Davis (by phone), Lily Dong, Cecile Lardon, Andrew

The Faculty Affairs Committee selected Jennifer Reynolds as chair for 2010-2011.

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**Faculty Affairs Committee**  
**September 27, 2010 Meeting Minutes**

Members present: Jane Allen (by phone), Mike Davis (by phone), Lily Dong, Cecile Lardon, Andrew Metzger, Morris Palter, Jennifer Reynolds.

United Academics: We now have a new line of communication to United Academics. Jordan Titus, Assoc Professor of Sociology, is UAF's Organizational Vice President for United Academics. She will regularly attend Faculty Senate meetings this year as UNAC's 'ex officio' member of the Faculty Senate (as per FS bylaws). She has also offered to meet with the Faculty Affairs Committee whenever we feel that would be useful.

Database on Teaching by Non-Regular Faculty: There has been substantial and encouraging progress on this project during the summer and early fall. Jennifer Reynolds has been working with Colleen Abrams (Registrar's Office) to extract as much of the needed data as possible from Banner, and at this point it looks as though much more can be provided from Banner than we originally thought. In addition, the Faculty Senate office has identified a staff person who can help work with the data. As a next step, FAC needs to identify contacts in the departments across UAF who know the circumstances behind teaching by non-regular faculty in AY 2007-08 and AY 2008-09. Faculty Affairs members and other members of the Faculty Senate will be asked to recommend contacts.

4<sup>th</sup> Year Review: This topic was continued from our meeting on September 10, when FAC discussed changing 4<sup>th</sup> year faculty reviews to make the campus-wide and Provost levels of review optional. The motivation would be to decrease the workload on the campus-wide committee. However, there was concern about whether 4<sup>th</sup> year faculty would receive adequate feedback on their progress toward promotion and tenure. FAC members decided we needed information on how often the outcomes of faculty 4<sup>th</sup> year review were different at the unit and dean levels versus the campus-wide and provost levels. This information was compiled for the past ten years, with assistance from Provost's Office, and distributed to committee members. Faculty Affairs members agreed that the data showed a need for 4<sup>th</sup> year review at the campus-wide and Provost levels, and did not recommend a change to the 4<sup>th</sup> year review procedure. This topic will not be discussed further.

Reapportionment for Faculty Senate representation: The Provost's Office will provide the numbers of qualifying faculty in UAF units as of October 15. FAC will receive this information in late October or November, and expects to send reapportionment results to the Faculty Senate in December, well in advance of spring elections.

Changing Faculty Senate representation: FAC also discussed how to handle continuing Faculty Senate terms when Senate representation for a unit is changed. There will be situations in which changes cannot be immediately accommodated by elections; an example is the current situation in which CNSM is represented by a faculty member whose department (Computer Sciences) has been transferred to CEM. Committee members favored the following concepts: When a unit's representation on the Faculty Senate changes, elected senators should serve out the terms to which they were elected. Any decreases or increases in a unit's number of Senate

representatives should be accommodated in the next election. However, if an increase can not be rapidly accommodated by election (for example, if the increase occurred in the fall and the next election was not until spring), then the unit should choose one of its alternates to fill the new seat(s). This would result in a one-year overlap between previous and new representation, and a temporary increase in the number of senators. The Faculty Senate bylaws do not restrict the Senate to a fixed number of elected senators, but instead specify rules for representation and allow small increases in the number of senators to comply with these rules. This topic needs further discussion.



ATTACHMENT 169/6  
UAF Faculty Senate #169, October 11, 2010

**Committee on the Status of Women,  
Meeting Minutes Tues, Oct 05, 2010; 1-2 pm, Gruening 718**

Members Present: Kayt Sunwood, Jane Weber, Jenny Liu, Melanie Arthur, Derek Sikes, Nicole Cundiff & over phone - Shawn Russell  
Dan White - administrative advocate

Members absent: Janet McClellan, Stefanie Ickert-Bond, Jessica Larsen

1. Chairs. Jane agreed to continue as co-chair and Kayt agreed to also be co-chair.
2. Final details for luncheon. 6th Annual Faculty Women Luncheon: Tuesday, October 12, 2010, 12:30-2:30, Wood Center Ballroom; Audioconf

**CORE REVIEW COMMITTEE**  
**Minutes for the Meeting of Monday Sept. 20, 2010**

*Present:* Chanda Meek, David Henry, Diane Ruess, Rainer Newberry, Burns Cooper, Christine Coffman, Latrice Laughlin (members) Faith Fleagle, Linda Hapsmith, Anita Hughes, Donald Crocker, John Craven (guests)

- I. Old Business
  - A. **Core Revision.** A Core revision committee is being created to possibly adopt an entirely new Core manuscript. Rainer commented that committee members should be taken from the Core review committee and Curricular Affairs.
- II. Faculty Senate Results
  - A. **BS in Statistics.** A motion by the Curricular Affairs committee to discontinue the BS in Statistics was passed. No apparent impact on the Core Review Committee as a result of this.
  - B. **Core Review Members.** Motion by the Core Review committee to increase its voting membership was passed. Currently Latrice and Jayne are investigating how many new members to add.
- III. Assessment
  - A. **O/W Report.** Motion to remove the “O” capstone from Art 407 Advanced Printmaking for the spring and fall of 2011 or until the class can be assessed by committee members. Motion passed. Students currently enrolled in Art 407 will still receive an “O”. Art department chair and instructor will be notified of the impending assessment.
  - B. **Spring Assessment.** There are two assessment reports that have not been handed in from the spring assessment. Need to find out whether or not the last cycle was assessed from last chair.
  - C. **Core Reports.** Latrice is still compiling the list of courses that need to be assessed. There will be other Core courses besides those with an O/W designation. Latrice expects that Core Reports will have to be done over the summer time. Chris inquired if off contract pay will be provided because of the need to finish the Core Reports. Latrice will inquire about off contract pay.
- IV. Petitions
  - A. **No Petitions**
- V. Next Meeting 3:30-4:30. Monday October 4, location TBA

*Report for the Senate Minutes.* The committee met on September 20 with seven members present. The committee approved a motion to remove the “O” designation from ART 407 for the spring and fall of the 2011 school year or until the course can be assessed by the committee. The committee also discussed the timeline for the upcoming core reports. There were no petitions submitted. The next coming meeting will be on Monday October 4th

ATTACHMENT 169/8  
UAF Faculty Senate #169, October 11, 2010

**UAF Faculty Development, Assessment and Improvement Committee  
September 14, 2010 Meeting Minutes**

I. Josef Glowa called the meeting to order at 3:05 pm.

II. Roll call:

Present: Melanie Arthur, Josef Glowa, Kelly Houlton, Julie Lurman, Joy Morrison, Channon Price, Larry Roberts

Excused: Eric Madsen

III. Report from Joy

Reporting from Juneau, Joy met with Statewide's Anne Sakumoto in Anchorage, along with two people from UAA's CAFE (Center for Advancing Faculty Excellence), and Kathy DiLorenzo from UAS to discuss ways to collaborate. She asks that our committee be proactive by checking out UAA's CAFE website ([www.uaa.alaska.edu/cafe/](http://www.uaa.alaska.edu/cafe/)) to see what they have available, such as their list of workshops and their Faculty Technology Center. This center employs 2 staff persons to assist faculty to utilize technology in their teaching. CAFE has an introductory book group that is meeting to discuss "Making Inquiry into the College Classroom" and is open to at least 5 faculty members. She has also been meeting with UAF's School of Fisheries and Ocean Sciences faculty while in Juneau at their new Lena Point facility

Joy also mentioned that new faculty are already signing up for the 2011 Lilly-West Teaching Conference in March.

IV. Old Business

1. Committee membership

As per Jayne Harvey's email, Diane McEachern may not have time to continue on the FDAI committee due to becoming a Faculty Senator and her other committee work. Jayne will let us know whom the Provost's Council confirms as its representative ASAP. Josef sent an email to

pointed out that students could tamper with evaluations while delivering them to Wood Center, or that the evaluations could get lost. Channon wondered if there was any documented evidence regarding student tampering. Melanie pointed out that while no solid evidence was given regarding student tampering, we do have research that undeniably states that electronic evaluations have a minimal response rate. Josef mentioned that some people at UAF have experimented with online evaluations and confirm what the research indicates: minimal response rate and so it is not a reliable evaluative measure.

Channon mused on why students would not want to do evaluations online when they are the online generation? Julie pointed out that there is a formality in a face-to-face setting – filling out the forms in person – versus an online option. Once again we discussed the opportunity for research indicating that

Academic Plan. Josef suggested balancing teaching and scholarship since it seems to be a gray area.

The Faculty Forum will be in February or March 2011. We need to think about whom we might invite as our guest speaker to join in/facilitate the discussion. We decided to take a look at Kennedy's book again and come up with some discussion ideas, which will then guide us towards choosing a guest speaker.

VI. Next Meeting: Tuesday, October 12, 2010, 3:00 – 4:00 pm in Bunnell 222.

VII. Adjourned at 3:53 pm.

Respectfully submitted by Kelly Houlton.

**Graduate Academic Advisory Committee  
September 10, 2010 Meeting Minutes**

Voting Members Present: Ken Abramowicz (Chair), Donie Bret-Harte, Lara Dehn, Regine Hock, Orion Lawlor, Sue Renes, Xiong Zhang (phone), Jen Schmidt.

Ex-Officio Members Present: Larry Duffy, Laura Bender, Anita Hughes, Karen Jensen.

Meeting started at 10:00.

1. The proposed meeting agenda was approved without any modification.
2. Ken Abramowicz was elected to serve as chair during the 2010-2011 academic year.
3. After reviewing and discussing the results of a Doodle poll, the committee agreed that committee meetings during the current semester will be held on Mondays from 9:30-10:30 am. The next meeting will be held on Monday, September 27. Other meeting dates for this semester will be discussed and approved at the next meeting (Ken will submit a list of proposed dates).
4. Unfinished business:
  - A. ME-F634 Format 2.  
GAAC had concerns related to the initial proposal. Since the department did not respond to GAAC requests related to these concerns, this proposal was not approved.
  - B. PhD in Clinical Community Psychology Program Change.  
During the summer Orion received email votes from a majority of the committee. As a result of email vote during the summer, the proposed changes were accepted.
  - C. CHEM F618 (new course proposal).  
The proposal has been revised. Xiong Zhang will forward the revised proposal to Ken and it will be put on GAAC's website. The new revisions will be discussed at the next meeting.
  - D. FISH F414/F614 (new course proposal).  
Most committee members did not think there is sufficient time during Maymester for the students to learn the material contained in the course. As a result of email vote during the summer, the proposal was not approved. GAAC recommends that the department collect assessment data for FISH 314 during the current academic year, ask for a one-time (trial course) approval for FISH 614, collect assessment data for the trial FISH 614 course, and compare the results to provide evidence related to the equivalency of the student learning in these two courses.
  - E. Policy change related to tuition awards for RA/TAs.  
Larry Duffy discussed potential changes in tuition awards for RA/TAs and the related consequences. He also suggested that Pat Pitney be invited to discuss this issue at either a

later GAAC meeting or a Faculty Senate meeting. It was agreed that all GAAC members would discuss this item with their faculty/fiscal officer/dean with the purpose of identifying issues and concerns related to implementation of this new policy.

5. New proposed courses:

A.

